







Location: Oregon Rental Services, LLC
November 17, 2011

2100 Lancaster Dr NE, Ste 2C
Salem, Oregon 97305

Whether you are new to QuickBooks® or already have been using it in your business, this class will show you how to get the most from QuickBooks for rental accounting. We are offering a hands on class where you bring your laptop to class. A QuickStart template will be provided on a flash-drive so that you can take what you have learned from class with you. There will be a brief introduction to monthly classes that will be offered in 2012 in reference to learning new features within QuickBooks for property management accounting.

Limited Seating Available - Must Pre-Register class begins at 9:00 am - 4:00 pm

Learn To:

-  Setup your rental properties-tenant records
-  Record rents due, late fees, and expenses
-  Profit & Loss Statements for each property
-  Rent Roll Reports
-  Keep track of lease dates
-  Setting up your bank accounts

Rental Accounting Services

Your instructor for the day will be Karen Weibel, she specializes in using QuickBooks® for real estate accounting and consults with clients through out the United States. Karen is a Certified QuickBooks ProAdvisor with Intuit, Inc. holds a State of Oregon property management license. She has assisted many individuals and businesses in improving their accounting systems. As part of the class you will receive a copy the QuickStart Your QuickBooks start up CD.

Limited Seating Available - Call 503-882-RENT or Fax 503-779-2974

www.quickbookspropertymanager.com

Name: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____

Price \$199.00 – per person _____ No. Of Attendees. Total: _____



Payable by company check to Oregon Rental Services, LLC – P.O. Box 18702, Salem, OR 97305
\$30.00 discount for Salem RHA Members
You don't want to wait to sign up due to class size is kept small

Cancellation Fee: Full refund in writing before 5 days. After 5 days credit will be given towards future classes.